

ANNUAL REPORT
2025



Arlington Baths Club

155th Annual General Meeting

27th May 2025

AGENDA

- 1. Minutes of the Annual General Meeting of 29th May 2024**
- 2. Report & Accounts for the year ending 31st March 2025**
- 3. Election of Board Members**
- 4. Any Other Competent Business**
 - Proposal to raise fees across all categories except low income by 9%**

BOARD MEMBERS 2024 – 25	TITLE	ELECTED
Fiona MacDonald	Chair	2024
Lynn Henderson	Vice Chair	2017
Brendon McIlroy	Treasurer	2023
Will Jess	Secretary	2023
Ruby Gibson	Board Member	2023

REFLECTIONS FROM THE CHAIR

Introduction

Since the 2024 AGM last May, the Board has focussed efforts and worked with the General Manager on a number of key priorities for club. This includes improving member experience, prioritising building requirements, developing better organisation structure, establishing HR processes and policies and procedures for our staff, improving our own board governance, and developing policies including privacy and social media policies.

Changes

Over the year, two Board members moved on from the Club. We record our thanks to Valerie Kaye and John Paul O'Rourke.

The board have committed to a programme of governance and improvement work, including mentoring with our Governance partner, Brian Cavanagh.

To assist current and future board members coming forward, we now have a Code of Conduct for board members. Board members have worked tirelessly over the year, each providing around 5 days per month on Board business. We will be looking to attract new board members in the coming year, and we are keen for members with strong legal, HR and people backgrounds and/or experience of building maintenance, to complement the skills of the existing board team.

A Welcome Reception

We continue to monitor the success of our front of house members experience to ensure we provide a staffed reception, welcoming members with towel and sheet distribution. We have also improved the tap in/tap out system to improve security, monitor patterns and trends in member use and ensure health and safety compliance.

Our Partners

The Board have collaborated with expert and professional services from a number of partners:

Page and Park - Our architectural, structural and building improvement consultants over the past ten years have reviewed work to date. Currently survey work is underway to inform the strategy going forward.

Kinharvie - We commissioned a constitutional review last year, involving member consultation and presentation of findings. The Board implemented changes to the Club Rules agreed at the 2024 AGM, including: updating language to comply with equality legislation, more inclusive voting rights for members, a 4% threshold of membership requirement to call an EGM, better communications relating to the Board, and a commitment to member survey every five years.

Brian Cavanagh - Brian advises the Board collectively and individually on our governance role to ensure we gain the best outcomes for members of the Arlington Baths, focus on continuous improvement, continue to provide good governance of risk and well-informed balanced decision making for the club.

Malcolm Thomas Harley - Malcolm brings a wealth of experience in management development, engagement and innovation in his approach to surveying and monitoring the member's experience. He has led customer experience sessions with our staff team and provided bespoke management, coaching and mentoring programme for the General Manager.

Worknest - Significant changes are underway in terms of HR, employment law and health and safety. Specialist advice and support has been provided by Worknest. The package also includes support for the General Manager, staff and Board members on key developments.

Maintenance and Repairs

Other than day to day building management, repairs and improvements, the substantial matters that have held the Board's attention over the past year have included:

- Upper shower leaks
- Beams above the pond
- Roof glazing

Risk Register

The Board oversees a risk register assessing financial, premises, IT, people, governance, management, regulatory and reputational risks. This allows us to monitor and review overall risk, and undertake informed risk assessments to support decision making. Good governance and managing risk has ensured the Board continues to effectively manage club resources as well as carefully monitor progress.

Financial Stability

The Treasurer has continued to oversee the financial stability of the Club. To meet rising energy and other costs, we have reviewed our fees and hire costs and opened the Club to a further 50 members on the waiting list. Overall we are financially stable.

Great Events in 2024 - 2025

- Family Fun Day Arlington Gala
- Doors Open Day
- Exhibitions members past and present
- Pastor Geyer, Fouzia Zafar and Marion Gardyne
- Film Club
- Children's Xmas Party and Pantomime
- Valentine's musical entertainment – Love is in the Air
- Arlington Bike Club
- History Group
– continues to uncover stories from our past

Looking Ahead

The Board will continue to provide strategic leadership, which includes reviewing the strategic five-year plan, undertaking a member's survey and as an employer working with staff to ensure high standard of service to members.

Thank you

I would like to extend a personal thanks to all board members who have over the last year, as volunteers provided time, skills and support to the Arlington Baths Club.



FIONA MACDONALD - CHAIR

TREASURER'S REPORT

This past year has been one of positive transformation for Arlington Baths Club - both in terms of the building itself and the ongoing development of our people.

We've made notable improvements in the club's appearance, a strong focus on staff training & coaching, and valuable investment in board development.

I'm pleased to say that our membership is now at full capacity at 1597 members, with a waiting list of 323 - notably the largest our waiting list has ever been.

Financially, we remain in a strong position. The club is completely debt-free, with no long-term creditors. We currently hold £101,502 in our current account and a further £140,858 in savings.

Looking at our latest accounts, we can see a mostly positive picture. Total revenue is up from £768,783 in 2024 to £881,171, with a Net surplus of £43,584 compared to a deficit of £57,259 in 2024.

Notable considerations this year have been a wage increase for all staff, ensuring that the club is paying our team in line with the living wage. Also notable are the significant repair and renovations costs of £50,539 relating to our July 2024 shut down.

Looking ahead, we're preparing for significant investment in key infrastructure, with plans in place to fund the replacement of the boiler and water pump within the next two years. This focus on future-proofing is central to our financial strategy, ensuring that the club remains fit for purpose for generations to come.

This year, for the first time in 13 years, we introduced a modest 9% increase in subscription fees. The income generated has been put to good use - contributing directly to building repairs and renovations, while also supporting vital staff training & development. It has also enabled management training, coaching and board development sessions delivered by partners such as Harley Agency & Brian Cavanagh; helping to strengthen our leadership capacity for the future.

None of this happens by accident. These transformational changes are the result of countless hours of hard work and dedication - particularly from our volunteer board, ably led by Fiona MacDonald.

I want to take this opportunity to thank the board and the many members who have gone above and beyond to ensure our club not only survives but thrives.



BRENDON MCILROY - TREASURER

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF ARLINGTON BATHS CLUB

I report on the accounts for the year ended 31 March 2025.

Respective responsibilities of officers and examiner

The Club's constitution states that the Club is responsible for the preparation of accounts and that an Independent Examination of the Accounts is required.

It is my responsibility to:

- examine the accounts to ensure that they have been prepared in accordance with general accounting principles.
- state whether any particular matters have come to my attention.

Basis of the independent examiner's report

An examination includes a review of the accounting records kept by the Club and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as officers concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Club

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Fiona Russell

The Institute of Chartered Accountants of Scotland

McLay McAlister & McGibbon LLP

Chartered Accountants

145 St Vincent Street

Glasgow

G2 5JF

Date: 28 April 2025

REVENUE ACCOUNT FOR YEAR ENDED 2025

	NOTE	As at 31st March 2025 £	As at 31st March 2024 £
TANGIBLE FIXED ASSETS	2	659,539	643,755
CURRENT ASSETS			
Stocks	4	8,730	8,766
Debtors	5	6,242	5,054
Investments - premium bonds		10	10
Cash at bank and in hand	6	260,520	245,512
		275,502	259,342
CREDITORS			
Amount due within one year	7	39,966	51,258
Net current assets		235,537	208,588
CREDITORS			
Amount due after one year		0	0
NET ASSETS		895,076	851,839
Represented by:			
DEBENTURES	8	116,000	116,000
CAPITAL ACCOUNT	9	777,460	733,876
LIFE MEMBERSHIP & ENTRY MONEY FUND	10	1,616	1,963
		895,076	851,839

	NOTE	As at 31st March 2025 £	As at 31st March 2024 £
Members annual subscriptions		791,707	687,758
Percentage of entry money and life funds	10	348	348
		<u>792,055</u>	<u>688,106</u>
Visitors		36,642	29,422
School fees		19,143	18,276
Merchandise		259	292
Commissions and rentals		29,723	26,485
Donations and fundraising		102	5,362
Bar and catering	3	1,979	839
Gift Aid		1,269	
		<u>881,171</u>	<u>768,783</u>

EXPENDITURE

Salaries, wages & NIC		364,668	347,960
Cleaning & chemicals etc		35,447	38,259
Fuel		66,931	66,855
Water		25,310	22,624
Light and Power		75,940	67,129
Rates & insurance		48,874	60,848
Repairs, renewals & renovations			
Property		64,117	50,780
Plant & furniture		17,057	66,254
Renovations		50,539	8,438
Newspapers and magazines		7,682	6,906
Printing, stationery and advertising		3,971	6,044
Events		3,434	1,410
Telephones		1,747	1,616
Sundries		29,469	35,803
Security		1,174	1,599
Training		2,929	177
Depreciation		19,072	22,669
Audit and accounting		5,184	6,978
Bank interest received		(6,370)	(1,209)
Bank charges		1,135	1,073
Equipment leasing		19,276	13,829
		<u>837,587</u>	<u>826,042</u>
NET Surplus/(Deficit)		<u>43,584</u>	<u>(57,259)</u>

1. ACCOUNTING POLICIES

(a) Accounting Convention

The Accounts have been prepared using the historical cost convention.

(b) Life Membership and Entry Fees Fund

All cash received for life memberships and entry fees is added to this fund. An annual transfer of 15% of the fund is credited to the Revenue Account.

(c) Levies and Donations

All levy payments and donations are recorded directly as income in the Revenue Account upon receipt.

(d) Fixed Assets

Freehold Property is recorded at its most recent valuation. No depreciation is charged for the year, as there has been no reduction in value since the last valuation.

Plant and Equipment (mainly boilers and chlorination systems) are recorded at cost, less accumulated depreciation. Depreciation is charged at rates between 10% and 25% per annum, using either the reducing balance or straight-line method, depending on the estimated useful life of the asset.

2. TANGIBLE FIXED ASSETS

	Freehold property (£)	Building Improvements (£)	Plant & Equipment (£)	Total (£)
As at 1 April 2024	500,000	67,467	305,257	872,724
Additions		34,855		34,855
As at 31 March 2025	500,000	102,322	305,257	907,579
Accumulated depreciation				
As at 1 April 2024	-	-	228,968	228,968
Charge for year	-	-	19,072	19,072
As at 31 March 2025	-	-	248,040	248,040
Net book value 31 March 2025	500,000	102,322	57,217	659,539

The property was valued at £500,000 by Christie & Co Business Transfer Agents on 17th June 2009 on a going concern basis. The deficit arising on revaluation has been written off in the Capital Account.

3. BAR AND CATERING

	As at 31st March 2025 £	As at 31st March 2024 £
Sales	7,464	6,233
Cost of sales	(5,484)	(5,394)
Gross Profit	1,979	839

4. STOCKS

Fuel, towels and sundries	6,941	6,864
Bar stocks	1,789	1,902
	8,730	8,766

5. DEBTORS

Debtors & Prepayments	6,242	5,054
	6,242	5,054

6. CASH AT BANK AND IN HAND

Current account	118,430	108,686
Cash in hand	184	81
Savings account	136,259	131,156
Renovation Fund (Santander)	5,647	5,588
	260,520	245,512

7. CREDITORS

- AMOUNTS FALLING DUE WITHIN 1 YEAR

Pre paid subscriptions	19,523	28,339
Sundry creditors and accruals	20,443	22,919
	39,966	51,258

	As at 31st March 2025 £	As at 31st March 2024 £
8. DEBENTURES		
Beginning of year	116,000	121,000
Redeemed in year	-	(5,000)
End of year	116,000	116,000

The debentures which are interest free, will endure in perpetuity unless redeemed by the Club.
The Club may at its sole discretion, redeem at part value, any or all of the debentures at any time.
Debenture holders are entitled to pay a reduced annual membership subscription.

9. CAPITAL ACCOUNT

Balance at beginning of year	733,876	791,135
Net Surplus for year	43,584	(57,259)
Balance at end of year	777,460	733,876

10. LIFE MEMBERSHIP AND ENTRY MONEY FUND

Balance at beginning of year	1,963	2,311
Credited to revenue account	(348)	(348)
Balance at end of year	1,616	1,963

11. OPERATING LEASE COMMITMENT

The Club has non-cancellable operating lease commitments in respect of office and laundry equipment as follows:

Less than one year	106	211
In on to two years	0	106
	106	317

GENERAL MANAGER'S REPORT

It's been another busy and productive year at Arlington Baths Club, and I'm pleased to report continued progress across many aspects of our operations. As we preserve the historic charm of our building, we've also made substantial efforts to improve the safety, comfort, and overall experience for members and staff alike.

This past year has seen several key improvements to the fabric of the Club. Notably, the upper shower area has undergone essential work, addressing both drainage issues and enhancing the overall look and usability of the space. New, hard-wearing and hygienic flooring has been installed in the cool room and adjacent corridor. We've also significantly improved fire safety by installing suppression systems in both saunas, a necessary addition for member and staff safety. The installation of a new reception desk has been a well-received enhancement, contributing to a safer club and more welcoming front-of-house experience.

While we've made headway on several fronts, the complexity of maintaining a heritage building has, as ever, presented challenges. The process of correcting earlier work in the upstairs shower area required careful planning, and securing a trusted contractor to address the gym skylights has taken longer than expected.

Looking ahead, we face both exciting and demanding times as we plan necessary repairs in the pool hall to the roof beams. The scale of this work cannot be underestimated, and we are working closely with Page/Park to ensure a carefully considered and well-supported plan is in place. Our focus remains firmly on balancing the long-term preservation of our building, with the short-term practicalities of minimising disruption to members.

Over the past year I've had the opportunity to work closely with Malcolm Thomas-Harley. His expertise in management development and customer engagement has been incredibly beneficial to me during this time. Through a tailored coaching and mentoring programme, I have been able to gain valuable tools and methods to support staff development and enhance service delivery for members.

His practical guidance and strategic advice have had a significant, positive impact on my approach to managing the Club, and I am extremely grateful for his support and encouragement throughout the past 12 months.

Throughout the year, our commitment to member satisfaction has remained central. Independent monthly inspections have provided valuable feedback, with results regularly scoring highly. Any areas flagged for improvement are shared with staff promptly to ensure learning and continuous development. Our Club continues to thrive, with a robust and ever-growing waiting list reflecting the appeal and reputation we've built together.

Events have played a vital role in bringing our community together. From the Arlington Gala to our monthly Film Club screenings and cycle rides, as well as the extremely popular Children's Christmas Party and Panto, our programme of activities is at the heart of what makes our Club so special.

I'd like to express my sincere thanks to our volunteer Board. Their guidance, time, and energy have been crucial in navigating the challenges this year has brought. I'm also incredibly thankful to our staffing team for their hard work on a daily basis, ensuring the Club runs smoothly. Finally, my thanks go to you, our members, for your ongoing support and engagement. Your commitment to the Club is crucial as we move forward.



JAMES FINDLAY - GENERAL MANAGER

ARLINGTON LIFE





ARLINGTON BATHS CLUB HISTORY GROUP

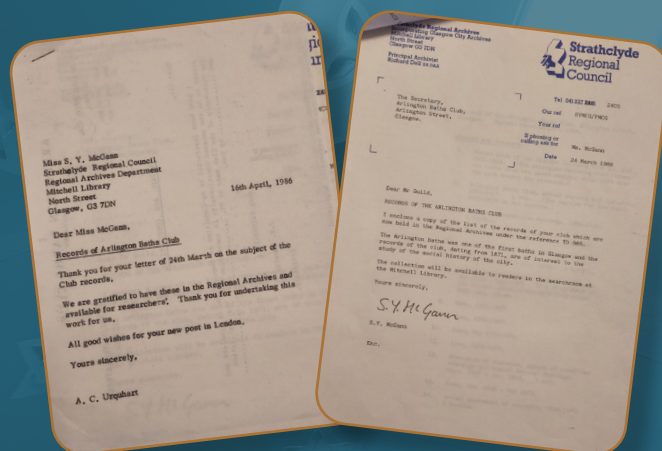
Any viewing of Who Do You Think You Are or A House through Time shows the importance of records and archives for preserving and revealing the secrets of history. So this year the History Group has focused on protecting and organising our archive materials.

Many of the earliest Arlington Baths' records were deposited with Glasgow City Archives - then part of Strathclyde Regional Archives - in the Mitchell Library almost 40 years ago but there are plenty of other records and artefacts still here in the building.

We've put as much as we can into acid-free cardboard archive boxes which we've stacked on strong wide shelves where they can be easily accessed.



Now we're working on sorting out these materials, labelling the boxes so we know what's in each one, and creating a catalogue to list all the items. The catalogue will be published on a new service called Your Scottish Archives - linked to the UK-wide National Archives - so historians can discover if we have information that's valuable to their research.



So what's in the boxes?

Well, so far we've found things from the 1920s onwards such as a book from the 1924 Paris Olympics, 1930s annual reports, 1970s newsletters, 1990s business plans, and lots more, including a couple of letters from 1986 about the handover of our records to the public archive.

But it's not all old papers: there are photos, news cuttings, plans, membership lists, and a lovely collection of amateur swimming association badges and cards.

It's a work in progress but by this time next year, we should know exactly what's in all the boxes and have plans in place to make sure we keep adding to the archive so future historians will have the records to write the history of now.



Do you have any Arlington Baths materials, memorabilia or photos?

Why not donate them to the archive? Get in touch via the contact form on the History Group website:

arlingtonbathshistory.co.uk/contact-us

This year is the 150th anniversary of the opening of our beautiful Turkish bath.

Look out for commemorative events from autumn 2025 to 2026!



CONSTITUTION

Rules and Regulations of ARLINGTON BATHS CLUB

1. Name

The name of the Club is the ARLINGTON BATHS CLUB

2. Objects

The objects of the Club shall be to provide facilities for and to promote participation in the amateur sports of swimming, exercise and fitness and the provision of leisure facilities at 61 Arlington Street, Glasgow (hereinafter called the "Heritage") for the benefit of the members and others as provided for in these Rules. The Heritage and all other assets of the Club shall be used only in pursuance of these objects and shall not be distributed or devolved to the members or any of them or third parties. Neither the Heritage, nor any part thereof, nor any of the other assets of the Club shall be distributed or devolved to any person or class of persons other than in pursuance of a winding up in accordance with the provisions of these Rules.

3. Membership

Membership of the club shall be open to anyone interested in swimming, exercise and fitness regardless of sex, age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation on a non-discriminatory basis.

Members in the following categories will have unrestricted access to the facilities and will enjoy all the privileges of the Club, will be entitled to vote at all general meetings and will be eligible for election to the Board of Management (hereinafter called the "Board") subject to their having been a member for at least two years.

I. Ordinary, being open to anyone over the age of 18 years who pays the ordinary rate of annual subscription;

II. Country, being open to those who have their residence and, if applicable, their place of work outside a radius of 30 miles of the Heritage and who pay the country members rate of annual subscription. Country Membership will not be available for new applicants, but existing Country Members will retain this status;

III. Low Income. Joining fee waived and those who want to take advantage of the reduced-price membership must apply to the secretary of the club and demonstrate that the full cost of membership would not be affordable to them;

IV. Life, being open to anyone who pays the life members subscription;

V. Student, being open to persons not normally resident in or within a radius of 30 miles of the Heritage, who are matriculated students at a Glasgow university or college, who pay the Student rate of subscription;

VI. Honorary, being open to persons elected by the Board or by the members in general meeting in recognition of outstanding service to the Club or outstanding personal or sporting achievement, who should not normally pay a subscription but who should have such access to the facilities and enjoy full membership privileges.

Any of the above categories of Member shall be entitled to introduce up to four visitors at a time but not more frequently than once every two months. The introducing member shall be responsible for the good conduct of visitors and shall ensure that they conform with the Rules and Bye-Laws of the Club

Members in the following categories will have such access to the facilities and privileges of the Club as their terms of membership shall allow, on a non-discriminatory and fair basis, but will have no vote at general meetings and will not be eligible for Election to the Board

I. Junior, being open to children under the age of 15 (“Children”) and young adults between the ages of 15 and 18, inclusive, (“Juveniles”) who pay the Children and Juveniles subscription rates, as the case may be;

II. Visitor, being open to persons not normally resident in or within a radius of 30 miles of the Heritage, who may temporarily pay the Visitor rate of subscription;

III. Daily, being open to persons over the age of 18 years for the duration of one day only upon registering in accordance with requirements of the Board and paying the daily member rate of subscription. and who should have such access to the facilities and enjoy such facilities as the Board may determine. Persons who have been members within the immediately preceding period of two years will not be admitted as daily members.

4. Office Bearers

The Office-bearers of the Club shall consist of a Chair, Vice Chair, Secretary and Treasurer. The offices of Secretary and Treasurer may be held by the same person. The Office-bearers shall be appointed at the first meeting of the Board after the annual general meeting and they shall hold office for one year but shall be eligible for re-appointment.

5. The Board

The Office-bearers and a committee of up to ten members shall form a Board of management of the club. Only a member who is eligible for election to the Board and has been a member of the Club for at least two years may join the Board. One third of the members of the Board will retire annually in rotation at the annual general meeting but shall be eligible for re-appointment. The Board may fill vacancies in its number occurring at any time during the year, subject to any such co-options being confirmed at the next annual general meeting.

6. Powers of the Board

The whole management of the business, assets and affairs of the Club shall, subject to the Rules and Regulations of the Club, be vested in the Board, except that the Board shall have no power to make any distributions of any kind to the members or any of them. The Board shall have the power to borrow moneys and, with the consent of the members, in general meeting, grant security over the Club, assets in respect thereof The Board may delegate any of their powers to any employee of the Club or to any committee consisting of one or more Board members. The Board may issue Bye-laws of the Club from time to time in its absolute discretion and these shall be binding on the members unless set aside in general meeting. The title to any heritable property of the Club, or any interest therein, shall be taken in the names of the Chair, the Treasurer and the Secretary as trustees of the Club. All necessary deeds and other formal writings of the Club shall be validly executed by the Club if signed on its behalf by any two of the Office-bearers or any two other members of the Board as the Board may resolve. The Club may sue and be sued in the joint names of the Chair and Secretary for the time being.

7. Meetings of the Board

The Board shall meet regularly to conduct its business. Any two members of the Board may call a meeting of the Board by giving to all of its members not less than ten days prior notice in writing. Four members of the Board shall constitute a quorum. Normally decisions of the Board shall be taken by a simple majority of those attending and voting. However, when a major decision needs to be taken (such as signing off a major building project, or matters of similar importance), to ensure the widest possible involvement, the opinions of all Board Members will be canvassed electronically. In the event of the matter going to a vote, votes submitted electronically by Board Members who are unable to attend the relevant meeting will also count in such cases.

8. Personal Interests

No member of the Board may be a party to, or otherwise be interested in, any transaction arrangement with the Club or in any body corporate in which the Club is otherwise interested, unless and until they have disclosed to the Board the nature of their interest and the Board, with the member concerned abstaining from any vote, has approved the transaction or arrangement in question. Material details of any such transactions approved by the Board shall be included in each report to members accompanying the annual financial statement of the Club for as long as the transaction or arrangement concerned has a bearing on the affairs of the Club. If a member of the Board fails to obtain approval as aforesaid, they shall be accountable to the Club for any remuneration, profit or other benefit which they derive, directly or indirectly, from any such transaction or arrangement or interest of the Club.

9. Chair

At all general meetings of the Club and all meetings of the Board the Chair, whom failing the Vice-Chair, whom failing an attending member shall take the chair. The chair of the meeting shall have a casting vote as well as a deliberative vote.

10. Secretary

The Secretary shall record in the minute book full and correct minutes of the proceedings of the Board and shall keep a full and accurate register of all members of the Club.

11. Treasurer

The Treasurer shall receive and disburse all moneys due to and by the Club. They shall keep correct books and accounts showing the financial affairs and intromissions of the Club. They shall close the accounts annually on the 31st. day of March and shall prepare a financial statement for the past twelve months and submit the same to a firm of Chartered Accountants to carry out an independent examination.

12. Admission of Members other than Daily members and Visitor Members

Applications for admission to membership of the Club shall be submitted to the Board on a non-discriminatory and fair basis. Not more than 30 days shall elapse between the receipt by the Secretary of an application for membership and the notification to the applicant of the decision of the Board.

13. Admission of Daily members and Visitor Members

Daily Membership and Visitor Membership will be granted immediately to applicants who qualify under these Rules, who provide proof of identity and register for membership, who pay the relevant membership fee and any relevant deposit in advance and who comply with any other reasonable pre-admission requirements stipulated by the Board having due regard to the interests of the Club.

14. Subscriptions

The club will keep subscriptions at levels that will not pose a significant obstacle to people participating. Any entrance fees and the rates of subscription for all classes of members shall be such sums as the Board shall from time to time propose to the Full Members and the Full Members shall approve in general meeting by a simple majority of those attending and voting. Annual subscriptions shall be payable to the Club on or before the 31st. day of March each year. In the case of members (other than Daily Members) admitted after 31st. March in any year, the subscription shall be payable on receipt of the notification of election to membership and no member shall have access to the facilities until the subscription due shall have been paid in full. Any existing member who fails to pay the annual subscription when due shall, if the Board so decides, be debarred from all the privileges of the Club and shall have no vote at any meeting of the Club at which they would be entitled to attend and vote.

15. Resignation and Expulsions

Any member may resign from the Club at any time by delivering to the Secretary a letter of resignation. The Board shall have power to expel any member from the Club upon giving that member a written notice to that effect in the following circumstances: (a) the member failing to pay any sum due to the Club after receiving a written demand for the same; (b) the member repeatedly violating the Rules or Bye-laws of the Club; (c) the member being convicted of a criminal offence; and (d) the member being guilty of indecent or dishonourable behaviour or behaviour likely to bring the Club or sport into disrepute. No member shall be entitled to receive a rebate of subscription in respect of any part of the year during which the facilities of the Club have not been utilised by reason of resignation or expulsion. Appeal against removal may be made to the members.

16. Annual General Meeting

The Annual General Meeting of the Club shall be held in May each year to conduct the ordinary business of the Club, being the consideration of the annual report of the Board, the adoption of the annual financial statement, the election of members to the Board and the appointment of a firm of Chartered Accountants and to conduct any special business proposed by the Board. Notice calling the Annual General Meeting each year shall be posted on the Club notice board at least one month in advance and the Secretary shall send by post or electronic mail to the Full Members, at least seven days prior to the meeting, a copy of the agenda, the annual report, the annual financial statement, a note of the names of the members proposed for election to the Board and details of any special business proposed to be discussed together with a copy of any proposed resolution or motion to be put to the meeting. All nominations for election to the Board shall be in the hands of the Secretary at least fourteen days before the date of the Annual General Meeting.

17. Extraordinary General Meeting

The Board may at any time call an Extraordinary General Meeting (EGM) of the Club by giving not less than 14 days notice in writing to every Member who is eligible to vote, to the address or email address registered. The notice shall state the business to be discussed and shall contain a copy of any proposed resolution or motion to be put to the meeting. An EGM may also be requisitioned by means of a specified number of members who are eligible to vote presenting such a notice to the Secretary. The number of members who may in this way requisition an EGM will be set at each Annual General Meeting. The number will comprise 4% of the number of members who are eligible to vote at the date the EGM is called. The notice shall state the business to be transacted and shall include a copy of any proposed motion or resolution to be put to the meeting. On receipt of such a notice the Board shall convene an EGM by the same means described above for an EGM called by the Board. The notice of the EGM will be sent to members not later than 21 days after receipt by the Secretary of the requisition.

18. Quorum

The quorum for all general meetings of the Club shall be 20 Members present who are entitled to vote. If a quorum is not present, the meeting shall be adjourned to a date and time to be determined by the Chair. The Members who are entitled to vote, present at any meeting adjourned as aforesaid shall, whatever their number, constitute a quorum.

19. Alteration of Rules

No alteration or addition to these Rules shall be valid except at the annual general meeting or at an extraordinary general meeting called for that purpose where the resolution or motion proposing the same is passed by a majority of at least two-thirds of those attending and entitled to vote.

20. Service of Notice

Every notice issued in terms of these Rules shall, if sent through the post, be deemed to have been served at the time at which it shall have been posted.

21. Supply of Excisable Liquor

No excisable liquor shall be supplied for consumption outside the Heritage except to a member on the premises and for their own consumption, nor shall any be sold or supplied to any person under the age of 18 years.

22. Winding Up

Upon a winding up of the Club, the whole assets, property and effects of the Club shall, after payment of the Club, debts and liabilities contracted for before such winding up, be applied and paid over to a registered charitable or other non-profit making organisation or a registered CASC as the Board shall in its sole discretion resolve, and failing, such resolution, to the National Trust for Scotland and any successor of that organisation.



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