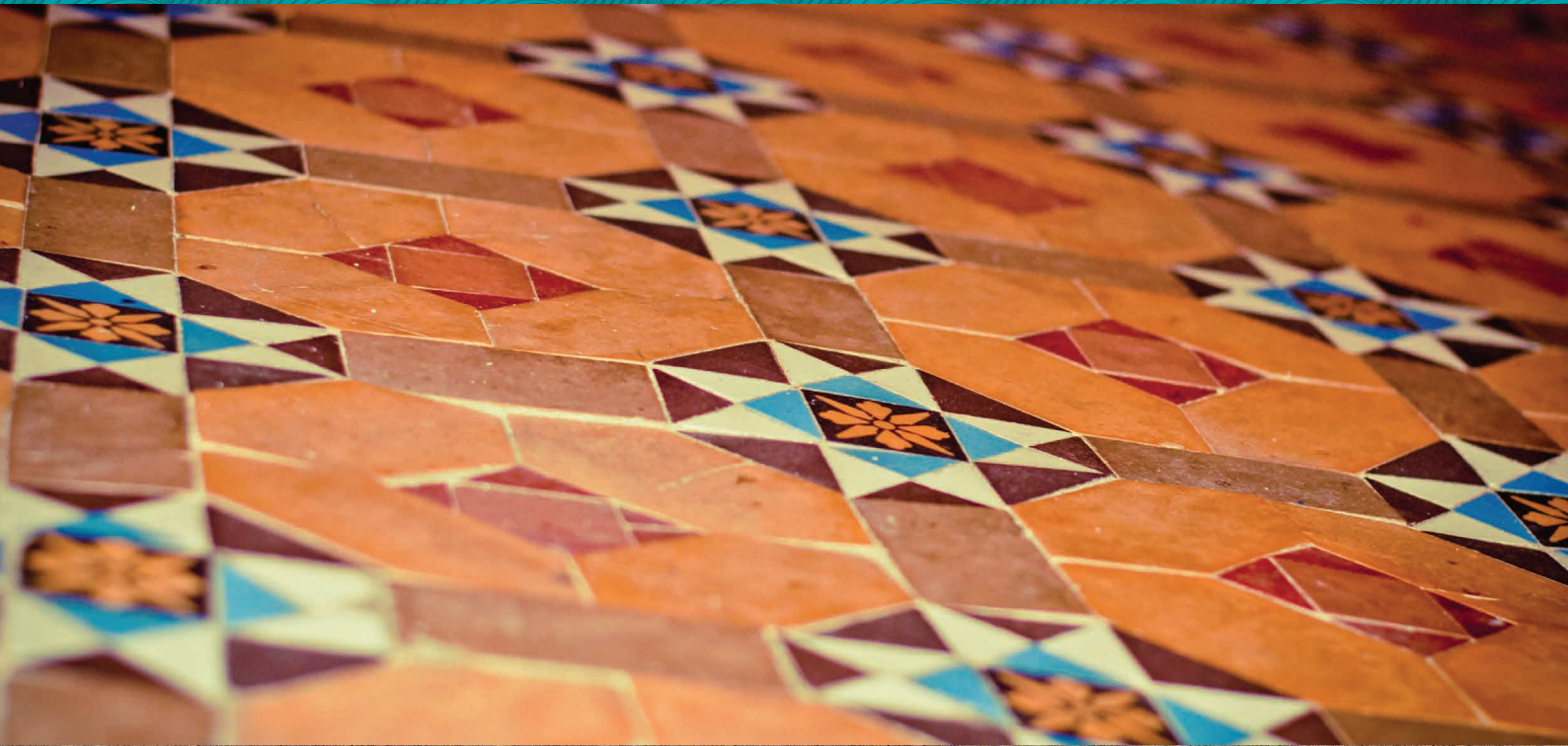


ARLINGTON BATHS CLUB

Annual Report 2017



HEALTH

HISTORY

HERITAGE



william young
SWIMMING SCHOOL

SWIMMING LESSONS

AT THE
ARLINGTON BATHS CLUB
61 Arlington Street, Glasgow, G3 6DT

Lesson Fees
Adult or Child one to one - £20
Adult or Child one to two - £15
No membership required

Session Times between
Wednesdays 9am - Noon
Fridays 2pm - 7pm
Saturdays 9am - 1pm

William Young MSTA
T: 01389 873 645 | M: 07986 884 556
E: williamyoungswimminglessons.com
www.glasgowswimminglessons.com

adults | groups | one to one | children
lessons for disabled | swim for fitness
lessons for nervous beginners

sta
Swimming Teachers Association
Member Number 8410295

Glasgow Premier Physiotherapy

In Arlington Baths within
the Reading Room every second Friday
to arrange appointment please call any of the 2 numbers below

At Glasgow Premier Physiotherapy we offer Physiotherapy,
Sports Massage and Occupational Health.
We treat everyone and have a wealth of experience in your ailment.

45 Hope St, Atlantic Chambers, located within Emcare on the second floor, Glasgow, G2 6AE.
www.glasgowpremierphysiotherapy.co.uk
glasgowpremierphysiotherapy@gmail.com
John - 07793241486
Steven - 07928207042

hpcpc
registered
www.hpcpc-uk.org

Headaches
Whiplash
Thoracic Pain
Elbow Pain
Sacroiliac Pain
Repetitive Strain Injuries / Wrist Pain
Cruciate Injuries
Shin Splints
Ankle Sprain
Plantar Fasciitis
Achilles Tendinopathies
Knee Pain
Thigh Strains
Groin Pain
Low Back Pain
Shoulder Pathologies
Jaw Pain

Rosina Bonsu Moves
breathing bones structural fitness yoga
www.rosinabonsu.co.uk
Spring-Summer 2016
Monday 18th April - Thursday 23rd June
All Classes at Arlington Baths, 61 Arlington Street, G3 6DT

MONDAY 18 APRIL - MONDAY 20 JUNE
07.45 - 09.00 Yoga Guided Practice
18.15 - 20.30 Self Practice

TUESDAY 19 APRIL - TUESDAY 21 JUNE
08.15 - 09.30 Breathing Bones

WEDNESDAY 20 APRIL - WEDNESDAY 22 JUNE
07.45 - 09.00 Yoga Guided Practice
17.00 - 18.15 Breathing Bones

THURSDAY 21 APRIL - THURSDAY 23 JUNE
07.45 - 09.30 Self Practice
18.15 - 19.30 Yoga Guided Practice

SUNDAY 15 MAY 10.30 - 12.30
SUNDAY 12 JUNE 10.30 - 12.30

£10 drop in / £9 Arlington members/concessions
£65 for 8 class block / £56 Arlington members/concessions
£20 per Sunday workshop / £16 Arlington members/concessions
10% discount for a block booking if you book a Sunday workshop.

www.alanskirving.co.uk
Tai Chi
07887398813 alan.skirving@gmail.com

Notice is hereby given that the 147th Annual General Meeting of the Arlington Baths Club will take place in the Members Lounge on Wednesday 24th May at 7.00pm.

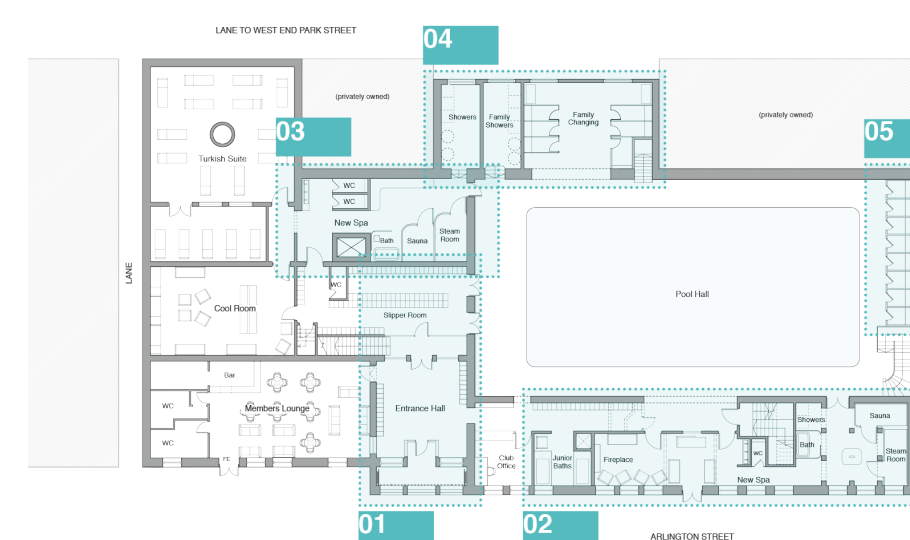
FIONA MACDONALD
SECRETARY

AGENDA

1. Minutes of the AGM of 18th May 2016
2. Report & Accounts for the year ended 31st March 2017
3. Election of Board Members
4. Any Other Competent Business

BOARD MEMBERS 2016 - 2017

GORDON MCDOUGALL	Chairman	Elected	2011
TIM PEARSON	Treasurer	Elected	2009
FIONA MACDONALD	Secretary	Elected	2014
MANDY FORD		Elected	2013
ALASTAIR MACNAUGHTON		Elected	2011
BRONWYN SUTTON		Elected	2015
LYNN HENDERSON		Coopted	2017



The Board of Management submits with this Chairman’s Statement the Reports & Accounts for the year ended 31st March 2017.

FACILITIES

The major renovation project this year was the refurbishment of our poolside family changing area. The upgrade with new double glazing, floor tiles, cubicles, lockers, recessed lighting, hairdryers, fitted mirrors and shelving are a massive improvement on a much used space that was previously cold, damp and draughty. In addition we repaired and reupholstered the original Victorian arm-chairs, couches and daybeds in the Coolroom and commissioned matching additional ‘zig-zag’ benches for the Turkish Suite. As well as new free lockers in the family changing area, we installed 50 new rental lockers around the club.

PLANT & FABRIC

In addition to plant works, repairs to the heating elements and filters in the Turkish suite have been ongoing to improve temperature maintenance. Substantial repairs were carried out on the external rear wall at the lower showers. New hand painted signage was added around the entrance to the club that massively improves our ‘kerb appeal’.

STRATEGIC PLAN

Work with our architects Page\Park continued with a full technical survey of the building carried out. We engaged Jura consultants to advise and help us prepare a professional bid and maximise our chances of a successful Heritage Lottery Fund application. Grant aid is not guaranteed, but with the plan in place, we’ll know the scale of the task and will carry out work as and when funds allow.

SERVICE AND VALUE FOR MONEY

Driving up standards is a number one priority. Andrew McGilp continued to improve staff training, cleaning, service delivery and accountability. Maximising value for money is another key priority and resulted in utilities savings. Subscription fees were frozen for another year.

MEMBERSHIP

It takes 750 full individual members to break even. This year we maintained membership around the thousand mark. The ability to freeze fees, reduce debts and implement restoration plans depends on your help to attract and retain new members.

PUBLICITY, MARKETING AND RECRUITMENT

We successfully dipped our toes into Facebook advertising. Our Doors Open Day weekend welcomed heritage fans and resulted in 35 new recruits. Our Gibson Street Festival stall spread the word and saw 7 new members sign up. And our support for the GFT Festival resulted in 23 movie fans joining as well. Our Facebook page continues to attract new people online up 20% to 1227 likes. Twitter also jumped over 20% to 650 followers. Arlington Update emails are sent to every member.

ANNUAL SHUTDOWN

We close at 9.30pm on Tuesday 18 July and re-open at 7am on Monday 31 July. This is as short a time as possible for maintenance. Members can use the Western Baths during the shutdown.

ACKNOWLEDGEMENTS

Thank you for joining and staying with us as we ensure a unique part of Glasgow’s health, history and heritage survives to serve future generations. Many thanks to our Treasurer Tim Pearson, to board members, to volunteers and to the staff for all they do for us.



GORDON MCDUGALL
CHAIRMAN
11th May 2016



MEMBERSHIP

As at 31st March 2017 club membership stands at 1,005. Membership has, for the last few years flat-lined at around 1,000 despite various (successful) marketing initiatives. Although financially the club works fine with 1,000 members, to grow we must continue not only to attract new members but also to reduce rates of attrition.

Surplus for the year is £91,060. The club operates on a not-for-profit basis so all the surplus goes towards the twin objectives of reducing the debt and improving the club.

INCOME

Turnover is up around 5.6% with Subscription revenues above £1/2 million (up 3.5%). Non-subscription income is significantly higher (up 27.5%). The continuing popularity of the Sunday evening naturist sessions are the main reason for a 40.2% rise in Visitors income. While the hire of new lockers, use of reading room spare capacity and the setting-up of new lessons, treatments and activities – like Tai Chi and swimming - have helped push Commissions and Rentals income up by 55%.

Donations and Fundraising are down. Hopefully we can reverse this trend in future particularly now the club enjoys Community Amateur Sports Club (CASC) status which makes donations much more tax efficient for both club and donator. For every £100 donation you make, the club can claim an additional £25 from HMRC.

EXPENDITURE

Staff expenditure will continue to increase with the Glasgow Living Wage. And a small restructuring next year will further increase staff expenditure. These policies are designed to reward and retain club staff. This year also saw the introduction of workplace pensions.

The club continues to invest in property repairs and improvements. This year we got a new floor, cubicles and windows in the Family Changing area and work was carried out on the rear wall. Work is on-going to restore the cool room chairs. There are also professional fees as we build a case for lottery funding.

ASSETS & LIABILITIES

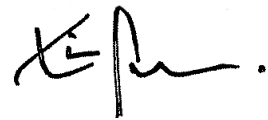
The bank current account was in credit for the whole year and showing a balance of £86,230 at the year end.

Longer term liabilities, the bank term loan and monies owed to Western Baths, stand at £161,344. Club is on track to become debt free by 2020.

2017/18 SUBSCRIPTIONS

Full Subscriptions are held at the same level - £616 - for the eighth year to make the club affordable to more people.

Overall the financial position of the club is relatively healthy.



TIM PEARSON
TREASURER
May 2017



STATEMENT OF THE BOARD OF MANAGEMENT'S RESPONSIBILITIES

The Board of Management is required to prepare the accounts for each financial year which give a true and fair view of the state of affairs of the Club and of its surplus or deficit for that period. In preparing those accounts the Board of Management is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Club will continue in business.

The Board of Management is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Club. The Board of Management is also responsible for safeguarding the assets of the Club and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ARLINGTON BATHS CLUB

We have audited the accounts of Arlington Baths Club for the year ended 31 March 2017, which comprise the Revenue Account, Balance Sheet and related notes. This report is made solely to the Club's members, as a body. Our audit work has been undertaken so that we might state to the Club's members those matters we are required to state to them in an auditors report and for no other purpose. To the fullest extent permitted by law we do not accept or assume responsibility to anyone other than the Club and the Club's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF THE BOARD OF MANAGEMENT AND AUDITORS

As described in the statement of the Board of Management's responsibilities the Board of Management is responsible for the preparation of the accounts in accordance with applicable law and the Club's constitution. Our responsibility is to audit the accounts in accordance with the relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland). We report to you our opinion as to whether the accounts are properly prepared in accordance with the Club's accounting policies. We also report to you, if in our opinion, the Treasurer's Report is not consistent with the accounts, if the Club has not kept proper accounting records, or if we have not received all the information and explanations we require for our audit.

SCOPE OF THE AUDIT OF THE ACCOUNTS

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the Club's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Board of Management; and the overall presentation of the accounts.

OPINION ON ACCOUNTS

In our opinion, the accounts give a true and fair view of the state of the Club's affairs as at 31 March 2017 and of its surplus for the year then ended and have been properly prepared in accordance with the Club's accounting policies.

M Gray, M Foster + M Gibbo

Chartered Accountants & Statutory Auditors
145 St Vincent Street, Glasgow, G2 5JF
May 2017

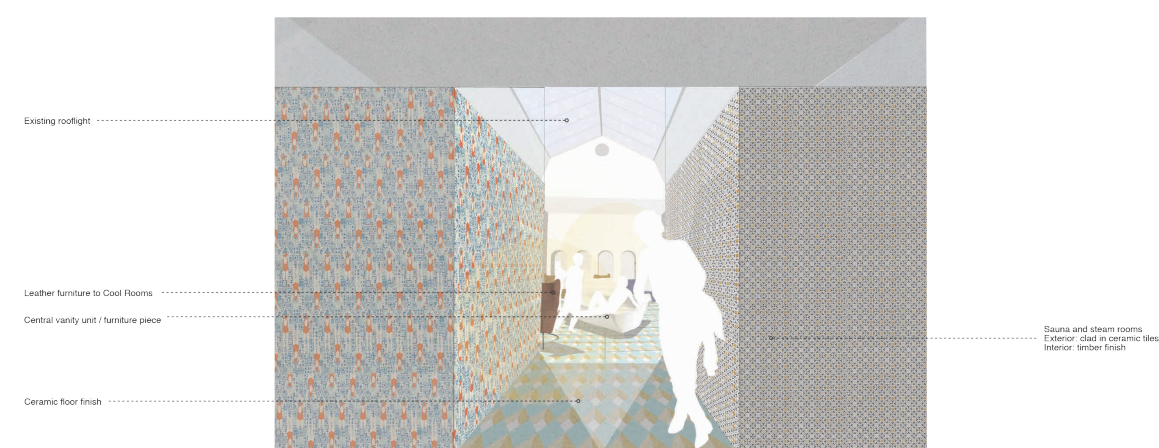


REVENUE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2017

	NOTE	2017 £	2016 £
REVENUE			
Members annual subscriptions		501,721	484,704
Percentage of entry money			
And life funds	11	1,080	1,271
		<u>502,801</u>	<u>485,975</u>
Visitors		26,407	18,831
School fees		14,583	12,556
Merchandise		24	720
Commissions and rentals		18,933	12,213
Donations and fundraising		832	2,466
Bar and catering	3	551	1,332
		<u>564,131</u>	<u>534,093</u>
EXPENDITURE			
Salaries Wages & NIC		179,236	171,350
Cleaning & Chemicals etc		12,615	11,141
Fuel		46,530	55,315
Water		15,658	15,536
Light and Power		43,008	36,653
Rates and insurance		11,431	10,706
Repairs, renewals & renovations			
Property		37,819	44,903
Plant & furniture		29,924	17,196
Renovations		47,626	69,750
Newspapers & magazines		2,750	2,751
Printing stationery and advertising		6,564	5,472
Telephones		945	2,300
Sundries		9,742	6,860
Security		2,681	1,695
Training		1,968	2,521
Depreciation		2,598	3,097
Audit & Accounting		2,790	2,760
Overdraft & loan interest paid		5,999	7,244
Bank charges		1,804	3,043
Equipment leasing		11,383	10,391
		<u>473,071</u>	<u>480,684</u>
NET SURPLUS		<u>91,060</u>	<u>53,409</u>

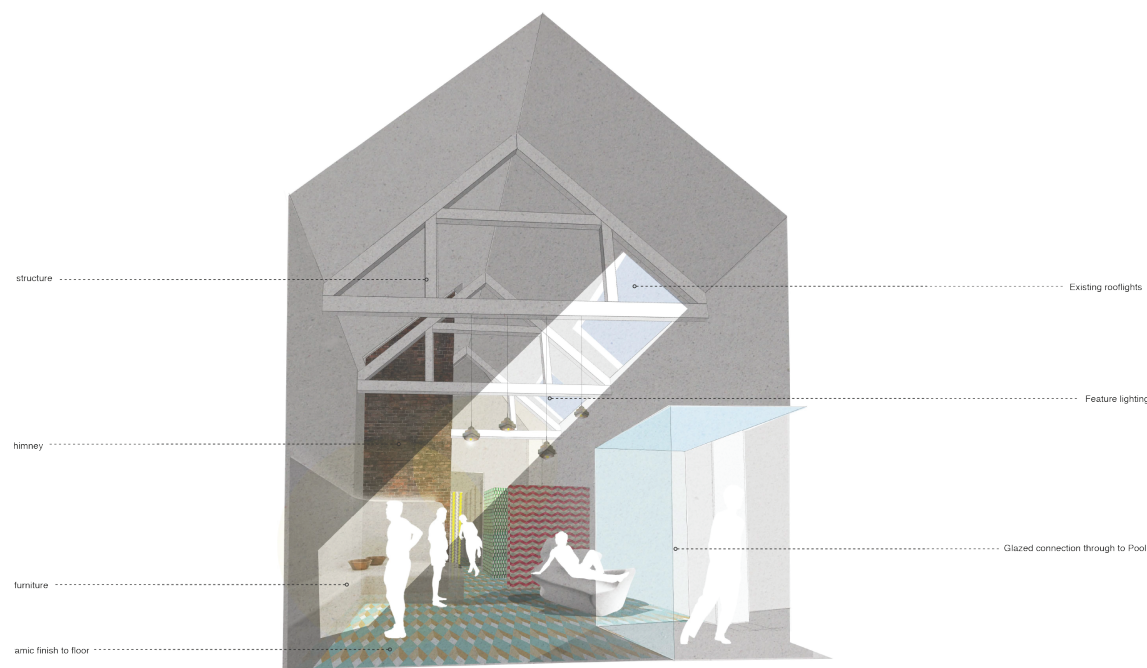
BALANCE SHEET AS AT 31st MARCH 2017

	NOTE	2017 £	2016 £
TANGIBLE FIXED ASSETS	2	<u>517,670</u>	<u>520,274</u>
CURRENT ASSETS			
Stocks	4	3,878	4,652
Debtors	5	5,722	5,921
Investments – premium bonds		10	10
Cash at bank and in hand	6	<u>88,486</u>	<u>28,759</u>
		<u>98,096</u>	<u>39,342</u>
CREDITORS			
Amounts due within one year	7	<u>105,345</u>	<u>92,174</u>
Net current assets		<u>(7,249)</u>	<u>(52,832)</u>
CREDITORS			
Amounts due after one year	8	<u>114,344</u>	<u>161,344</u>
NET ASSETS		<u>396,077</u>	<u>306,098</u>
Represented by:			
DEBENTURES	9	121,000	121,000
CAPITAL ACCOUNT	10	268,954	177,895
LIFE MEMBERSHIP & ENTRY MONEY FUND	11	<u>6,123</u>	<u>7,203</u>
		<u>396,077</u>	<u>306,098</u>



1. ACCOUNTING POLICIES

- (A) **ACCOUNTING CONVENTION**
The Accounts have been prepared under the historical cost convention modified to include the valuation of the club’s freehold property.
- (B) **LIFE MEMBERSHIP AND ENTRY MONEY FUND**
Cash received is added directly to the fund, which is credited to the Revenue Account at a rate of 15% p.a.
- (C) **LEVY AND DONATIONS**
Levy monies and donations are credited directly to the Revenue Account on receipt.
- (D) **FIXED ASSETS**
Freehold property is stated at valuation. No depreciation has been provided on the property during the year on the grounds that there has been no diminution in value since revaluation.
Plant and equipment, principally boilers and chlorination equipment, are stated at cost less accumulated depreciation. Depreciation is provided at a rate of between 10% and 25% p.a on the reducing balance and straight line methods depending on the estimated useful life of the equipment.

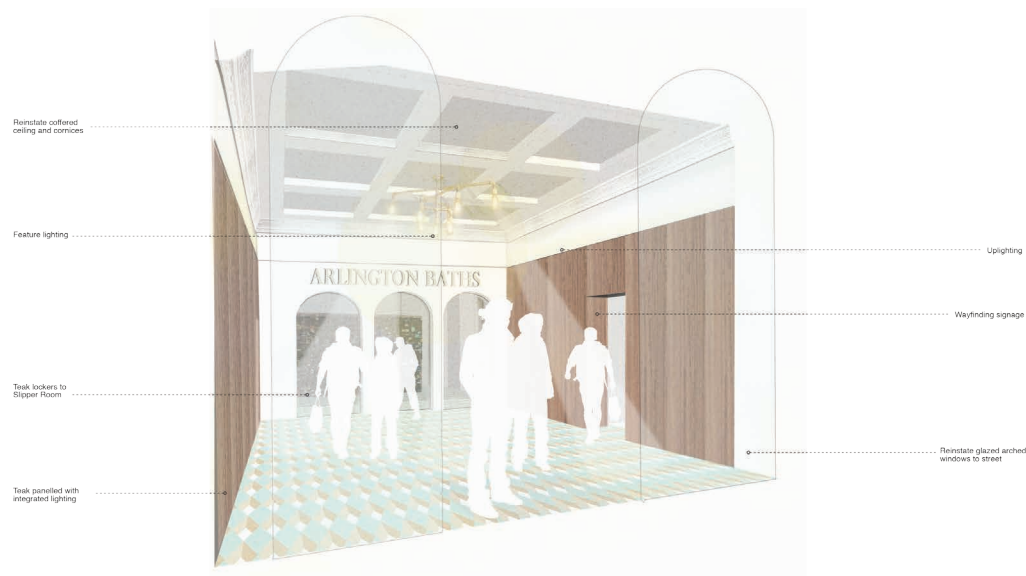


03 New Turkish Suite Spa

2. TANGIBLE FIXED ASSETS

Cost	Freehold property	Building Improvements	Plant & Equipment	Total
	£	£	£	£
Beginning of Year	500,000	-	208,298	708,298
Additions		-		0
End of Year	500,000	-	208,298	708,298
Accumulated depreciation				
Beginning of Year	-	-	188,030	188,030
Charge for year	-	-	2,598	2,598
End of Year	-	-	190,628	190,628
Net book amount	500,000	-	17,670	517,670

The property was valued at £500,000 by Christie & Co Business Transfer Agents on 17th June 2009 on a going concern basis. The deficit arising on revaluation has been written off in the Capital Account.



01 Reinstated Entrance Hall and Slipper Room

	NOTE	2017	2016
		£	£
3. BAR AND CATERING			
Sales		2,128	3,827
Cost of Sales		(1,577)	(2,495)
Gross Profit		551	1,332
4. STOCKS			
Fuel, towels and sundries		2,860	3,671
Bar stocks		1,018	981
		3,878	4,652
5. DEBTORS			
Payments and accrued income		5,722	4,675
Sundry debtors		0	1,246
		5,722	5,921
6. CASH AT BANK IN HAND			
Bank		86,230	27,715
Cash in hand		109	155
Renovation Fund		2,147	889
		88,486	28,759
7. CREDITORS – AMOUNTS FALLING DUE WITHIN 1 YEAR			
Pre paid subscriptions		22,088	29,565
Bank loan		35,000	34,042
Bank overdraft		-	-
Western Baths		12,000	12,000
Sundry creditors and accruals		36,257	16,567
		105,345	92,174
8. CREDITORS – AMOUNTS FALLING DUE AFTER 1 YEAR			
Western Baths		28,000	40,000
Bank Term Loan		86,344	121,344
		114,344	161,344

The bank term loan and loan from Western Baths are both secured over the freehold property.

	NOTE	2017	2016
		£	£
9. DEBENTURES			
Beginning of year		121,000	121,000
Added in year		-	-
End of year		121,000	121,000

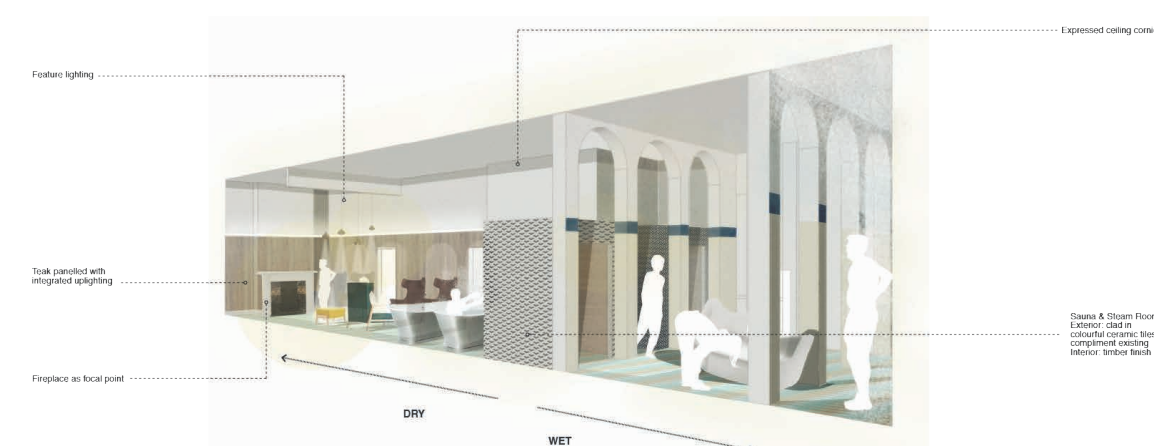
The debentures which are interest free, will endure in perpetuity unless redeemed by the Club. The Club may at its sole discretion, redeem at par value, any or all of the debentures at any time. Debenture holders are entitled to pay a reduced annual membership subscription.

10. CAPITAL ACCOUNT			
Balance at beginning of year		177,895	124,486
Net Surplus for year		91,060	53,409
Balance at end of year		268,955	177,895

11. LIFE MEMBERSHIP AND ENTRY MONEY FUND			
Balance at beginning of year		7,203	8,474
Credited to revenue account		(1,080)	(1,271)
Balance at end of year		6,123	7,203

12. CONTINGENCY LIABILITY

The Club received £592,000 from the National Heritage Lottery Fund towards improvements to the property and this fund may be repayable in the event of a sale of the property or certain changes to the constitution in perpetuity.





CONSTITUTION

1. NAME - The name of the Club is the "ARLINGTON BATHS CLUB."

2. OBJECTS - The objects of the Club shall be to provide facilities for and to promote participation in the amateur sports of swimming, exercise and fitness and the provision of leisure facilities at 61 Arlington Street, Glasgow (hereinafter called the "Heritage") for the benefit of the members and others as provided for in these Rules. The Heritage and all other assets of the Club shall be used only in pursuance of these objects and shall not be distributed or devolved to the members or any of them or third parties. Neither the Heritage, nor any part thereof, nor any of the other assets of the Club shall be distributed or devolved to any person or class of persons other than in pursuance of a winding up in accordance with the provisions of these Rules.

3. MEMBERSHIP - Membership of the club shall be open to anyone interested in swimming, exercise and fitness regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs on a non-discriminatory and fair basis.

The Club shall consist of Full Members and Supernumerary Members having the following rights and privileges

(A) Full Members will have unrestricted access to the facilities and will enjoy all the privileges of the Club, will be entitled to vote at all general meetings and will be eligible for election to the Board of Management (hereinafter called the "Board"). There will be four classes of Full Membership and subscriptions applicable on a non-discriminatory and fair basis.

- (i) Ordinary, being open to ladies and gentlemen over the age of 18 years who pay the ordinary rate of annual subscription;
- (ii) Country, being open to ladies and gentlemen who have their residence and, if applicable, their place of work outside a radius of 30 miles of the Heritage and who pay the country members rate of annual subscription; and
- (iii) Low Income. Joining fee waived and those who want to take advantage of the reduced price membership must apply to the secretary of the club and demonstrate that the full cost of membership would not be affordable to them.

(iv) Life, being open to ladies and gentlemen who pay the life members subscription.

Any Full Member shall be entitled to introduce up to four visitors at a time but not more frequently than once every two months. The introducing member shall be responsible for the good conduct of visitors and shall ensure that they conform with the Rules and Bye-Laws of the Club.

(B) Supernumerary members will have such access to the facilities and enjoy such privileges of the Club as their respective terms of membership shall allow, on a non-discriminatory and fair basis, will have no vote at general meetings and will not be eligible for election to the Board of Management. There will be five classes of Supernumerary Membership-

- (i) Junior, being open to boys and girls under the age of 15 ("Children") and boys and girls between the ages of 15 to 18, inclusive, ("Juveniles") who pay the Children and Juveniles subscription rates, as the case may be, and who have such access to the facilities and enjoy such privileges as the Board may determine;
- (ii) Student, being open to persons not normally resident in or within a radius of 30 miles of the Heritage, who are matriculated students at a Glasgow university or college, who pay the Student rate of subscription and who have such access to the facilities of the Club and enjoy such privileges as the Board may determine;
- (iii) Stranger, being open to persons not normally resident in or within a radius of 30 miles of the Heritage, who pay the Stranger rate of subscription and who have such access and enjoy such privileges as the Board may determine;
- (iv) Honorary, being open to persons elected by the Board or by the members in general meeting in recognition of outstanding service to the Club or outstanding personal or sporting achievement, who should not normally pay a subscription and who should have such access to the facilities and enjoy such privileges as the Board may determine; and
- (v) Daily, being open to persons over the age of 18 years for the duration of one day only upon registering in accordance with requirements of the Board and paying the daily member rate of subscription and who should have such access to the facilities and enjoy such facilities as

the Board may determine. Persons who have been full members within the immediately preceding period of two years will not be admitted as daily members

4. OFFICE-BEARERS - The Office-bearers of the Club shall consist of a Chairman, Vice Chairman, Secretary and Treasurer. The offices of Secretary and Treasurer may be held by the same person. The Office-bearers shall be appointed at the first meeting of the Board after the annual general meeting and they shall hold office for one year but shall be eligible for re-appointment.

5. THE BOARD - The Office-bearers and a committee of up to ten members shall form a Board of management of the Club. Only a member who is eligible for election to the Board and has been a member of the Club for at least two years may join the Board. One third of the members of the Board will retire annually in rotation at the annual general meeting but shall be eligible for re-appointment. The Board may fill vacancies in its number occurring at any time during the year, subject to any such co-options being confirmed at the next annual general meeting.

6. POWERS OF THE BOARD - The whole management of the business, assets and affairs of the Club shall, subject to the Rules and Regulations of the Club, be vested in the Board, except that the Board shall have no power to make any distributions of any kind to the members or any of them. The Board shall have the power to borrow moneys and, with the consent of the members' in general meeting, grant security over the Club's assets in respect thereof. The Board may delegate any of their powers to any employee of the Club or to any committee consisting of one or more Board members. The Board may issue Bye-laws of the Club from time to time in its absolute discretion and these shall be binding on the members unless set aside in general meeting. The title to any heritable property of the Club, or any interest therein, shall be taken in the names of the Chairman, the Treasurer and the Secretary as trustees of the Club. All necessary deeds and other formal writings of the Club shall be validly executed by the Club if signed on its behalf by any two of the Office-bearers or any two

other members of the Board as the Board may resolve. The Club may sue and be sued in the joint names of the Chairman and Secretary for the time being.

7. MEETINGS OF THE BOARD - The Board shall meet regularly to transact its business. Any two members of the Board may requisition a meeting of the Board by giving to all of its members not less than ten days prior notice in writing. Four members of the Board shall constitute a quorum. All decisions of the Board shall be taken by a simple majority of those attending and voting.

8. PERSONAL INTERESTS - No member of the Board may be a party to, or otherwise be interested in, any transaction or arrangement with the Club or in any body corporate in which the Club is otherwise interested, unless and until he has disclosed to the Board the nature of his interest and the Board, with the member concerned abstaining from any vote, has approved the transaction or arrangement in question. Material details of any such transactions approved by the Board shall be included in each report to members accompanying the annual financial statement of the Club for as long as the transaction or arrangement concerned has a bearing on the affairs of the Club. If a member of the Board fails to obtain approval as aforesaid, he shall be accountable to the Club for any remuneration, profit or other benefit which he derives, directly or indirectly, from any such transaction or arrangement or interest of the Club.

9. CHAIRMAN - At all general meetings of the Club and all meetings of the Board the Chairman, whom failing the Vice-Chairman, whom failing an attending member elected at the meeting shall take the chair. The chairman of the meeting shall have a casting vote as well as a deliberative vote.

10. SECRETARY - The Secretary shall record in the minute book full and correct minutes of the proceedings of the Board and shall keep a full and accurate register of all members of the Club.

11. TREASURER - The Treasurer shall receive and disburse all moneys due to and by the Club. He shall keep correct books and accounts showing the financial affairs and intromissions of the Club. He shall close the accounts annually on the 31st. day of March and shall prepare a financial statement for the past twelve months and submit the same to an Auditor elected by the members in general meeting.

12. ADMISSION OF FULL MEMBERS - Applications for admission to full membership of the Club shall be submitted to the Board on a non-discriminatory and fair basis. Not more than 30 days shall elapse between the receipt by the Secretary of an application for full membership and the notification to the applicant of the decision of the Board.

14. ADMISSION OF SUPERNUMERARY MEMBERS - All applications for supernumerary membership shall be submitted to the Board in such form as they shall prescribe from time to time. Daily membership will be granted immediately to applicants who qualify under these Rules, who provide proof of identity and register for membership, who pay the daily membership fee and any relevant deposit in advance and who comply with any other reasonable pre-admission requirements stipulated by the Board having due regard to the interests of the Club.

15. SUBSCRIPTIONS - The club will keep subscriptions at levels that will not pose a significant obstacle to people participating. Any entrance fees and the rates of subscription for all classes of members shall be such sums as the Board shall from time to time propose to the Full Members and the Full Members shall approve in general meeting by a simple majority of those attending and voting. Annual subscriptions shall be payable to the Club on or before the 31st. day of March each year. In the case of members (other than Daily Members) admitted after 31st. March in any year, the subscription shall be payable on receipt of the notification of election to membership and no member shall have access to the facilities until the subscription due shall have been paid in full. Any existing member who fails to pay the annual subscription when

due shall, if the Board so decides, be debarred from all the privileges of the Club and shall have no vote at any meeting of the Club at which he would be entitled to attend and vote.

16. RESIGNATION AND EXPULSION - Any member may resign from the Club at any time by delivering to the Secretary a letter of resignation. The Board shall have power to expel any member from the Club upon giving that member a written notice to that effect in the following circumstances:- (a) the member failing to pay any sum due to the Club after receiving a written demand for the same; (b) the member repeatedly violating the Rules or Bye-laws of the Club; (c) the member being convicted of a criminal offence; and (d) the member being guilty of indecent or dishonourable behaviour or behaviour likely to bring the Club or sport into disrepute. No member shall be entitled to receive a rebate of subscription in respect of any part of the year during which the facilities of the Club have not been utilised by reason of resignation or expulsion. Appeal against removal may be made to the members.

17. ANNUAL GENERAL MEETING - The Annual General Meeting of the Club shall be held in May each year to conduct the ordinary business of the Club, being the consideration of the annual report of the Board, the adoption of the annual financial statement, the election of members to the Board and the appointment of an auditor and to conduct any special business proposed by the Board. Notice calling the Annual General Meeting each year shall be posted on the Club's notice board at least one month in advance and the Secretary shall send by post or electronic mail to the Full Members, at least seven days prior to the meeting, a copy of the agenda, the annual report, the annual financial statement, a note of the names of the members proposed for election to the Board and details of any special business proposed to be discussed together with a copy of any proposed resolution or motion to

be put to the meeting. All nominations for election to the Board shall be in the hands of the Secretary at least fourteen days before the date of the Annual General Meeting.

18. **EXTRAORDINARY GENERAL MEETING;** - The Board may at any time (and shall if it is requisitioned to do so in accordance with the terms of this Rule) call an extraordinary general meeting of the Club upon giving to every Full Member in writing or by electronic mail to the address registered for each such member, not less than 14 days notice. The notice shall state the business to be discussed and shall contain a copy of any proposed resolution or motion to be put to the meeting. An extraordinary general meeting may be called on a requisition, signed by, not less than 20 Full Members, being presented to the Secretary. The requisition shall state the business to be transacted and shall include a copy of any proposed motion or resolution to be put to the meeting. The Board shall thereupon convene an extraordinary general meeting, the notice of which shall be sent out in accordance with this Rule not later than 21 days after receipt by the Secretary of the requisition.

19. **QUORUM** - The quorum for all general meetings of the Club shall be 20 Full Members present. If a quorum is not present, the meeting shall be adjourned to a date and time to be determined by the Chairman. The Full Members present at a any meeting adjourned as aforesaid shall, whatever their number, constitute a quorum.

20. **ALTERATION OF RULES** - No alteration or addition to these Rules shall be valid except at the annual general meeting or at an extraordinary general meeting called for that purpose where the resolution or motion proposing the same is passed by a majority of at least two-thirds of those attending and entitled to vote.

21. **SERVICE OF NOTICE** - Every notice issued in terms of these Rules shall, if sent through the post, be deemed to have been served at the time at which it shall have been posted.

22. **SUPPLY OF EXCISABLE LIQUOR** - No excisable liquor shall be supplied for consumption outside the Heritage except to a member on the premises and for his own consumption, nor shall any be sold or supplied to any person under the age of 18 years.

23. **WINDING UP** - Upon a winding up of the Club, the whole assets, property and effects of the Club shall, after payment of the Club's debts and liabilities contracted for before such winding up, be applied and paid over to a registered charitable or other non-profit making organisation or a registered CASC as the Board shall in its sole discretion resolve, and failing, such resolution, to the National Trust for Scotland and any successor of that organisation.

May 2016





RESTORATION

RENOVATION

RESPECT



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THE
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